

UNITED STATES DISTRICT COURT
Eastern District of Pennsylvania
United States Courthouse
601 Market Street, Room 2609
Philadelphia, PA 19106-1797

Amended
Request for Quote

RFQ Number: **USDC-EDPA-26-36**
Request Date: **September 16, 2026**

To: Bidders List

Please provide Open Market pricing for renovation of Courtroom 10B Ancillary areas in Philadelphia, PA.

Special Notes:

This is a request for **Open Market** pricing. Use the attached quote sheet for a price quotation broken down by the required tasks with any supporting documentation for the price attached.

Please note the changes in red and below:

- **Paint color, carpet and vinyl cove selections added**

Quotes may be faxed or e-mailed to the below listed address by Wednesday, September 23, 2026 at 4:00 PM, EST. However, hand carried quotes are to be delivered by the same time at United States District Court, 601 Market Street, Room 2609, Philadelphia, PA 19106 to Attention May Kim.

A fixed price award from this RFQ will be made based on the lowest priced, technically acceptable offer. Delivery is desired within 30 calendar days after receipt of order (ARO).

Quotes and questions concerning this RFQ should be addressed to May Kim at the following:

U.S. District Court
2609 Courthouse
601 Market Street
Philadelphia, PA 19106
267-299-7094
May_Kim@paed.uscourts.gov.

Sincerely,



May Kim
Contracting Officer

Instructions for Quoter:

Provide the information requested here and below at Provision 3-5 and Clause 7-10:

Company name:	
DUNS number or UEI:	
Discount terms, if other than Net 30:	

Instructions for Quoter:

Fill in the unit price and extended price for each item. Fill in the grand total amount.

REQUIRED TASK #	TYPE OF SERVICE	DESCRIPTION OF SERVICE	QTY	UNIT	UNIT PRICE	EXTENDED PRICE
1	Courtroom 10B Ancillary Areas					
1A	Paint	Prep & Paint Attorney Conference room	1	JB		
1B	Paint	Prep & Paint Witness Conference room	1	JB		
1C	Cove Base	Remove, furnish and install vinyl cove base	1	JB		
2	Jury Room					
2A	Paint	Prep & Paint Jury room	1	JB		
2B	Cove Base	Removal, furnish and install vinyl cove base	1	JB		
2C	Carpet	Remove and install carpet tile	1	JB		
3	Courtroom Deputy Area					
3A	Paint	Prep & Painting walls Deputy Office	1	JB		
3B	Cove Base	Remove, furnish and install vinyl cove base	1	JB		
3C	Carpet	Remove and install carpet tile	1	JB		
4	Bailiff Area Renovation					
4A	Paint	Prep & Painting wall for Bailiff area	1	JB		
4B	Cove Base	Remove, furnish and install vinyl cove base	1	JB		
5	Door Frames	Painting of 12 door frames	12	ea.		
6	Outlet covers	Switch and outlet cover replacements	1	JB		
7	Furniture & Artwork	Removal and relocation of all furniture & artwork	1	JB		
8	Materials	Materials and supplies	1	JB		
9	Trash Removal	Removal of trash/debris from the building	1	JB		
10	Carpet	Purchase of Carpet Tiles	82	Sq. yd		
OPTION #1	Polishing	Floor Polishing	1	JB		
					TOTAL	

STATEMENT OF WORK

1. INTRODUCTION:

The U.S. District Court of Eastern District of Pennsylvania is seeking to renovate Courtroom 10B Ancillary areas. This includes 2 Conference rooms, Bailiff area, Jury room, and Courtroom Deputy office. The scope of work includes the painting, removal and install of vinyl cove base and removal and install of carpet tiles. The contractor shall provide a written quotation of the work to be performed, verify all measurements and provide all necessary materials. All work is to be completed during non-business hours.

2. SCOPE:

Task 1: Courtroom Ancillary Areas – Conference Rooms

Contractor shall provide pricing to prep and paint all walls, remove existing cove base and install new vinyl cove base. Pricing shall include patchwork of any holes on walls, included but not limited to replacement of door stoppers. Contractor is responsible for verifying all measurements, totals and designated work areas.

❖ 1A: Preparation of Walls and Painting – Attorney Conf. Room

The contractor shall provide pricing to prepare and paint approx. 500 sq. ft all of Attorney conference room during non-business hours. Contractor shall verify all measurements. All walls shall be painted with one coat of primer and 2 coats of low voc paint of *Sherwin Williams* or comparable. Pricing shall include but is not limited to skim coating and repairing of any holes on the walls. Large holes can be covered with a blank plate. Wire molds can be paint around the areas. Contractor shall remove all nails and screws; outlet covers and any other artwork on areas prior to painting.

Paint (walls): Sherwin-Williams SW9144 Moonmist – eggshell or comparable

❖ 1B: Preparation of Walls and Painting – Witness Conf. Room

The contractor shall provide pricing to prepare and paint approx. 360 sq. ft of Witness conference room during non-business hours. Contractor shall verify all measurements. All walls shall be painted with one coat of primer and 2 coats of low voc paint of *Sherwin Williams* or comparable. Pricing shall include but is not limited to skim coating and repairing of any holes on the walls. Large holes can be covered with a blank plate. Wire molds can be paint around the areas. Contractor shall remove all nails and screws; outlet covers and any other artwork on areas prior to painting.

Paint (walls): Sherwin-Williams SW9144 Moonmist – eggshell or comparable

❖ 1C: Removal, Furnish and Installation of Cove Base

Contractor shall provide pricing for removal of existing cove, furnishing and installation of a new vinyl cove base approx. 100 linear feet for the 2 conference rooms. Contractor shall verify all measurements. All work shall be completed during non-business hours. Pricing shall include all materials and supplies necessary to complete the job.

Vinyl cove base: Roppe – 139 Deep Navy or comparable

Task 2: Courtroom Ancillary Areas – Jury Room Renovation

Contractor shall provide pricing to prep and paint all walls, remove existing cove base and install new vinyl cove base, removal and installation of new carpet for the Jury room. Pricing shall include

patchwork of any holes on walls, included but not limited to replacement of door stoppers. Contractor is responsible for verifying all measurements, totals and designated work areas.

❖ **2A: Preparation of Walls and Painting**

The contractor shall provide pricing to prepare and paint approx. 705 sq. ft all during non-business hours. Contractor shall verify all measurements. All walls shall be painted with one coat of primer and 2 coats of low voc paint of *Sherwin Williams* or comparable. Pricing shall include but is not limited to skim coating and repairing of any holes on the walls. Large holes can be covered with a blank plate. Wire molds can be paint around the areas. Contractor shall remove all nails and screws; outlet covers and any other artwork on areas prior to painting.

Paint (walls): Sherwin-Williams SW9144 Moonmist – eggshell or comparable

❖ **2B: Removal, Furnish and Installation of Cove Base**

Contractor shall provide pricing for removal of existing cove, furnishing and installation of a new vinyl cove base approx. 85 linear feet for the Jury room. Contractor shall verify all measurements. All work shall be completed during non-business hours. Pricing shall include all materials and supplies necessary to complete the job.

Vinyl cove base: Roppe – 139 Deep Navy or comparable

❖ **2C: Installation of Carpet Tiles**

The contractor shall provide pricing on installation 45 sq. yd of carpet tile during non-business hours. Contractor shall verify all measurements. Pricing shall include all materials and supplies necessary to complete the job.

Task 3: Courtroom Ancillary Areas – Deputy Office Renovation

Contractor shall provide pricing to prep and paint all walls, remove existing cove base and install new vinyl cove base, removal and installation of new carpet for Deputy Office. Pricing shall include patchwork of any holes on walls, included but not limited to replacement of door stoppers. Contractor is responsible for verifying all measurements, totals and designated work areas.

❖ **3A: Preparation of Walls and Painting**

The contractor shall provide pricing to prepare and paint approx. 495 sq. ft all during non-business hours. Contractor shall verify all measurements. All walls shall be painted with one coat of primer and 2 coats of low voc paint of *Sherwin Williams* or comparable. Pricing shall include but is not limited to skim coating and repairing of any holes on the walls. Large holes can be covered with a blank plate. Wire molds can be paint around the areas. Contractor shall remove all nails and screws; outlet covers and any other artwork on areas prior to painting.

Paint (walls): Sherwin-Williams SW9144 Moonmist – eggshell or comparable

❖ **3B: Removal, Furnish and Installation of Cove Base**

Contractor shall provide pricing for removal of existing cove, furnishing and installation of a new vinyl cove base approx. 67 linear feet for the Jury room. Contractor shall verify all measurements. All work shall be completed during non-business hours. Pricing shall include all materials and supplies necessary to complete the job.

Vinyl cove base: Roppe – 139 Deep Navy or comparable

❖ **3C: Installation of Carpet Tiles**

The contractor shall provide pricing on installation 37 sq. yd of carpet tile during non-business hours. Contractor shall verify all measurements. Pricing shall include all materials and supplies necessary to complete the job.

Task 4: Courtroom Ancillary Areas – Bailiff Area

Contractor shall provide pricing to prep and paint all walls, remove existing cove base and install new vinyl cove base, removal and installation of new carpet for the Bailiff area. Pricing shall include patchwork of any holes on walls, included but not limited to replacement of door stoppers. Contractor is responsible for verifying all measurements, totals and designated work areas.

❖ 4A: Preparation of Walls and Painting

The contractor shall provide pricing to prepare and paint approx. 395 sq. ft all during non-business hours. Contractor shall verify all measurements. All walls shall be painted with one coat of primer and 2 coats of low voc paint of *Sherwin Williams* or comparable. Pricing shall include but is not limited to skim coating and repairing of any holes on the walls. Large holes can be covered with a blank plate. Wire molds can be paint around the areas. Contractor shall remove all nails and screws; outlet covers and any other artwork on areas prior to painting.

Paint (walls): Sherwin-Williams SW9144 Moonmist – eggshell or comparable

❖ 4B: Removal, Furnish and Installation of Cove Base

Contractor shall provide pricing for removal of existing cove, furnishing and installation of a new vinyl cove base approx. 50 linear feet for the Jury room. Contractor shall verify all measurements. All work shall be completed during non-business hours. Pricing shall include all materials and supplies necessary to complete the job.

Vinyl cove base: Roppe – 139 Deep Navy or comparable

Task 5: Painting of Door Frames

The contractor shall provide pricing for painting door jams of 12 door frames of the designated area for Courtroom conference rooms, jury room, deputy office and bailiff area. Contractor shall verify all totals and designated work areas. Pricing shall include all materials and supplies necessary to complete the job. All work shall be completed during non-business hours.

Paint (Door Frames): Sherwin-Williams SW9144 Moonmist – semi-gloss or comparable

Task 6: Outlet Covers

Contractor shall remove and replace all switch and outlet covers. Pricing shall include all materials and supplies necessary to complete the job.

Task 7: Furniture/Artwork Removal and Relocation

Contractor shall remove all furniture, artwork, clocks and etc on walls to ensure no damages and complete coverage of paint job. Pricing shall include relocation of all furniture and artwork as needed. Including the remote holder in the Jury room. All work shall be completed during non-business hours.

Task 8: Materials & Supplies

Contractor shall provide pricing for all materials and supplies necessary to complete the above task.

Task 9: Trash/Debris Removal and Clean Up

Contractor shall provide pricing for removal of all trash and debris from the work site and courthouse. Pricing should include cleaning all work surfaces that have accumulated dust during the project.

Task 10: Carpet Tiles

Contractor shall provide pricing for the purchase of 82 sq. yd of carpet tile. Pricing shall include all materials and supplies necessary to complete the job.

Carpet Tile: Manufacturer – J&J Flooring, Style: Tussah (9144); Color: 913 – Shale or comparable

OPTIONAL Task 1: Polish Floors

Contractor shall provide pricing to polish attorney and witness conference rooms and bailiff area floors. Contractor shall verify all measurements. All work shall be completed during non-business hours.

3. EVALUATION CRITERIA

Criteria for awarding this procurement will be based on lowest priced, technically acceptable offer.

4. DESCRIPTION OF DELIVERABLES

Provide a written quotation for the renovation of Courtroom 10B Ancillary area for the Byrne Courthouse located at 601 Market Street, Philadelphia, PA.

Completion of the following Tasks:

Task 1A, 1B, 2A, 3A, 4A: Designated painted areas are covered and without any runoffs. No visible dust or paint lines at any work areas.

Task 1C, 2B, 3B, 4B: Ensure the cove base is properly installed on the walls with no invisible gaps and it is evenly installed to the walls.

Task 2C, 3C, 4C: Carpet tiles are glued and leveled on the floor evenly and covered the area without any visible gaps or lines.

5. SPECIAL REQUIREMENTS/INFORMATION

A walkthrough has been available by appointment only. ***Please contact Contracting Officer for a date and time.***

6. TENTATIVE SCHEDULE FOR PERFORMANCE AND DELIVERY

Bid due date:	Sept. 23, 2026 at 4:00 pm
Purchase order award date:	On or before September 30, 2026
Delivery of product:	Preferably 30 days after award
SITE VISIT:	by Appt. only; 601 Market Street, Lobby

TERMS AND CONDITIONS

The following judiciary terms and conditions are incorporated into this request and will be included in the resulting order.

SOLICITATION PROVISIONS

Provision 3-5, Taxpayer Identification and Other Offeror Information (APR 2011)

(a) Definitions. "Taxpayer Identification (TIN)," as used in this provision, means the number required by the Internal Revenue Service (IRS) to be used by the offeror in reporting income tax and other returns. The TIN may be either a social security number or an employer identification number.

(b) All offerors shall submit the information required in paragraphs (d) and (e) of this provision to comply with debt collection requirements of 31 U.S.C. §§ 7701(c) and 3325(d), reporting requirements of 26 U.S.C. §§ 6041, 6041A, and implementing regulations issued by the IRS. If the resulting contract is subject to the payment reporting requirements, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.

(c) The TIN may be used by the government to collect and report on any delinquent amounts arising out of the offeror's relationship with the government (31 U.S.C. § 7701(c)(3)). If the resulting contract is subject to payment recording requirements, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(d) Taxpayer Identification Number (TIN): _____

☐ TIN has been applied for.

☐ TIN is not required, because:

☐ Offeror is a nonresident alien, foreign corporation or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;

☐ Offeror is an agency or instrumentality of a foreign government;

☐ Offeror is an agency or instrumentality of the federal government.

(e) Type of Organization:

☐ sole proprietorship;

☐ partnership;

☐ corporate entity (not tax-exempt);

☐ corporate entity (tax-exempt);

☐ government entity (federal, state or local);

☐ foreign government;

☐ international organization per 26 CFR 1.6049-4;

☐ other

(f) Contractor representations. The offeror represents as part of its offer that it is [____], is not [____] 51% owned and the management and daily operations are controlled by one or more members of the selected socio-economic group(s) below:

- ☐ Women Owned Business
- ☐ Minority Owned Business (if selected then one sub-type is required)
 - ☐ Black American Owned
 - ☐ Hispanic American Owned
 - ☐ Native American Owned (American Indians, Eskimos, Aleuts, or Native Hawaiians)
 - ☐ Asian-Pacific American Owned (persons with origins from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China, Taiwan, Laos, Cambodia (Kampuchea), Vietnam, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru)
 - ☐ Subcontinent Asian (Asian-Indian) American Owned (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal)
 - ☐ Individual/concern, other than one of the preceding.

(end)

Provision B-1, Solicitation Provisions Incorporated by Reference (MAR 2025)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this address:

<http://www.uscourts.gov/procurement.aspx>.

(end)

The following provisions marked with an 'X' are incorporated by reference:

	2-15	Warranty Information (JAN 2003)
X	2-70	Site Visit (JAN 2003)
X	2-85A	Evaluation Inclusive of Options (JAN 2003)
	2-85B	Evaluation Inclusive of Options (JAN 2003)
X	2-85C	Evaluation of Options Exercised at Time of Contract Award (JAN 2003)
X	2-100	Brand Name or Equal (APR 2013)

	3-185	Evaluation of Compensation for Professional Employees (JAN 2003)
	4-155	Alternate Awards (JUN 2014)
	4-165	Price Proposal Instruction – Multi-Year Contract (JUN 2014)

CONTRACT CLAUSES

Applicable to both the solicitation and contract

Clause 7-10, Contractor Representative (JAN 2003)

(a) The contractor's representative to be contacted for all contract administration matters is as follows (contractor complete the information):

Name:	
Address:	
Telephone:	
E-mail:	
Fax:	

(b) The contractor's representative shall act as the central point of contact with the judiciary, shall be responsible for all contract administration issues relative to this contract, and shall have full authority to act for and legally bind the contractor on all such issues.

(end)

Clause B-5, Clauses Incorporated by Reference (MAR 2025)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address:

<http://www.uscourts.gov/procurement.aspx>.

(end)

The following clauses marked with an 'X' are incorporated by reference:

	2-5B	Inspection of Services (APR 2013)
	2-20A	Incorporation of Warranty (JAN 2003)
X	2-35	F.O.B. Destination, Within Judiciary's Premises (Jan 2003)
	2-40B	Delivery of Excess Quantities (JAN 2003)
	2-50	Continuity of Services (JAN 2003)
	2-55	Privacy or Security of Safeguards (JAN 2003)
	2-80	Judiciary Property (JAN 2003)
	2-90C	Option to Extend Services (APR 2013)
	2-90D	Option to Extend the Term of the Contract (APR 2013)

	2-110	Option to Purchase Equipment (JAN 2003)
	2-125	Security for Advance Payment (APR 2013)
	2-130	Energy Efficiency in Energy-Consuming Products (APR 2013)
	2-135	Acquisition of EPEAT®-Registered Personal Computer Products (MAR 2019)
	2-140	Judiciary IT Security Standards (APR 2013)
	3-1	Contractor Use of Mandatory Sources of Products or Services (JUN 2012)
X	3-3	Provisions, Clauses, Terms and Conditions - Small Purchases (APR 2026)
X	3-300	Registration in the System for Award Management (SAM) (OCT 2023)
X	3-305	Payment by Electronic Funds Transfer – System for Award Management (SAM) Registration (APR 2013)
X	3-310	Payment by Electronic Funds Transfer – Other Than System for Award Management (SAM) Registration (APR 2013)
	4-150	Cancellation Under Multi-Year Contracts (JUN 2014)
	5-1	Payments under Personal and Professional Services Contracts (APR 2013)
	5-30	Authorization and Consent (JAN 2003)
	5-30	Alternate I (JAN 2003)
	6-10	Deposit of Assets Requirements (APR 2013)
	6-15	Deposit of Assets Instead of Surety Bonds (JAN 2003)
X	6-20	Insurance – Work on or Within a Judiciary Facility (APR 2011)
	6-65	Rights in Data – Special Works (JAN 2010)
	6-75	Rights to Data in an Offer (APR 2013)
	6-80	Rights in Data – Existing Works (JAN 2010)
	6-90	Notice and Assistance Regarding Patent and Copyright Infringement (APR 2010)
	6-110	Deferred Ordering of Technical Data or Computer Software (JUN 2014)
X	7-1	Contract Administration (JAN 2003)
X	7-5	Contracting Officer's Representative (APR 2013)
X	7-15	Observance of Regulations/Standards of Conduct (JAN 2003)
X	7-25	Indemnification (AUG 2004)
	7-45	Travel (APR 2013)
	7-55	Contractor Use of Judiciary Networks (JUN 2014)
X	7-65	Protection of Judiciary Buildings, Equipment and Vegetation (APR 2013)
	7-70	Judiciary Property Furnished "As Is" (APR 2013)
	7-95	Contractor Inspection Requirements (JAN 2003)
X	7-115	Availability of Funds (JAN 2003)
	7-160	Limitation on Withholding of Payments (APR 2013)
	7-170	Notice of Intent to Disallow Costs (JAN 2003)
	7-180	Prohibition of Assignment of Claims (JUN 2012)
X	7-215	Notification of Ownership Changes (JAN 2003)

Incorporation of Department of Labor Wage Rate Determination

<https://sam.gov/wage-determination/PA20260003/1>

See attached for complete list

