

UNITED STATES DISTRICT COURT
Eastern District of Pennsylvania
United States Courthouse
601 Market Street, Room 2609
Philadelphia, PA 19106-1797

Request for Quote

RFQ Number: **USDC-EDPA-26-32**

Request Date: **September 10, 2026**

To: Bidders List

Please provide GSA Scheduled pricing for QTY:80 Hon Ignition 2.0 mid back upholster w/lumber in black or comparable for United States District Court for the Eastern District of Pennsylvania located in Philadelphia.

Special Notes: This is a request for **GSA Scheduled** pricing. All items should be quoted **F.O.B.**
Destination. Use the attached quote sheet for a price quotation broken down by the required tasks with any supporting documentation for the price attached.

Quotes may be faxed or e-mailed to the below listed address September 17, 2026 at 12:00 PM, EST. However, hand carried quotes are to be delivered by the same time at United States District Court, 601 Market Street, Room 2609, Philadelphia, PA 19106 to Attention Matt Cocci.

A fixed price award from this RFQ will be made based on the lowest priced, technically acceptable offer. Delivery is desired within 30 calendar days after receipt of order (ARO).

Quotes and questions concerning this RFQ should be addressed to Matt Cocci at the following:

U.S. District Court
2609 Courthouse
601 Market Street
Philadelphia, PA 19106
267-299-7141
Matthew_P_Cocci@paed.uscourts.gov.

Sincerely,



Matt Cocci
Contracting Officer

Quote Sheet for RFQ # USDC-EDPA-26-32

Instructions for Quoter:

Company name:	
DUNS number or UEI:	
Discount terms, if other than Net 30:	

Instructions for Quoter:

Fill in the unit price and extended price for each item.

Fill in the grand total amount.

LINE	PRODUCT DESCRIPTION	QTY	UNIT OF ISSUE	UNIT PRICE (\$)	EXTENDED PRICE (\$)
1	Hon Ignition 2.0 mid back upholster w/lumber in black or comparable	80	EA		
2	Inside Delivery to Clerk's Office, Assembly of the chairs, and trash removal	1	JB		

GRAND TOTAL:	\$
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STATEMENT OF WORK

1. INTRODUCTION

The United States District Court of Eastern District of Pennsylvania is seeking GSA schedule Pricing for 80 Hon Ignition 2.0 mid back upholster w/lumber in black or comparable chairs

2. SCOPE

Task 1: Chair Request for District Courthouse – Philadelphia

Contractor shall provide pricing to deliver QTY :80 Hon Ignition 2.0 mid back upholster w/ lumber in black Product #HIWMUL or comparable chairs to the District Court building located at 601 Market Street, Philadelphia, Pa 19106.

Task 2: Inside Delivery/Assembly/Trash Removal:

Contractor shall provide inside delivery to the Clerk's Office of District Court building located in Philadelphia. This location has a loading dock and freight elevator on site. Chairs should come assembled and any trash should be removed.

2. EVALUATION CRITERIA

Criteria for awarding this procurement will be based on lowest priced, technically acceptable offer.

3. DESCRIPTION OF DELIVERABLES

Acceptance for deliverables will be satisfied when all services are completed and delivered safely.

4. DELIVERY LOCATIONS

Contractor shall deliver the chairs to the following address:

United States District Court
Eastern District of Pennsylvania
601 Market Street, Rm. 2609
Philadelphia, PA 19106
POC: Matt Cocci, Mobile: 267-804-1982

5. TENTATIVE SCHEDULE FOR PERFORMANCE AND DELIVERY

Bid due date:	Sept 17, 2026 at 12:00pm
Purchase order award date:	On or before Sept 30, 2026
Delivery of product:	Fall 2026

TERMS AND CONDITIONS

The following judiciary terms and conditions are incorporated into this request and will be included in the resulting order.

SOLICITATION PROVISIONS

Provision B-1, Solicitation Provisions Incorporated by Reference (MAR 2025)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this address:

<http://www.uscourts.gov/procurement.aspx>.

(end)

The following provisions marked with an 'X' are incorporated by reference:

	2-15	Warranty Information (JAN 2003)
X	2-85A	Evaluation Inclusive of Options (JAN 2003)
	2-85B	Evaluation Inclusive of Options (JAN 2003)
	2-85C	Evaluation of Options Exercised at Time of Contract Award (JAN 2003)
X	2-100	Brand Name or Equal (APR 2013)
	3-185	Evaluation of Compensation for Professional Employees (JAN 2003)
	4-155	Alternate Awards (JUN 2014)
	4-165	Price Proposal Instruction – Multi-Year Contract (JUN 2014)
X	7-60	Judiciary-Furnished Property or Services (JAN 2003)

CONTRACT CLAUSES

Applicable to both the solicitation and contract

Clause 7-10, Contractor Representative (JAN 2003)

(a) The contractor's representative to be contacted for all contract administration matters is as follows (contractor complete the information):

Name:	
Address:	
Telephone:	
E-mail:	
Fax:	

(b) The contractor's representative shall act as the central point of contact with the judiciary, shall be responsible for all contract administration issues relative to this contract, and shall have full authority to act for and legally bind the contractor on all such issues.

(end)

Clause B-5, Clauses Incorporated by Reference (MAR 2025)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address:

<http://www.uscourts.gov/procurement.aspx>.

(end)

The following clauses marked with an 'X' are incorporated by reference:

	B-20	Computer Generated Forms (JAN 2003)
	1-10	Gratuities or Gifts (JAN 2010)
X	1-15	Disclosure of Contractor Information to the Public (AUG 2004)
	2-5A	Inspection of Products (APR 2013)
	2-10	Responsibility for Products (JAN 2010)
	2-20A	Incorporation of Warranty (JAN 2003)
	2-20B	Contractor Warranty (Products) (JAN 2010)
X	2-25A	Delivery Terms and Contractor's Responsibilities (JAN 2003)
	2-25B	Commercial Bill of Lading Notations (JAN 2003)
X	2-35	F.O.B. Destination, Within Judiciary's Premises (Jan 2003)
	2-40B	Delivery of Excess Quantities (JAN 2003)
X	2-45	Packaging and Marking (AUG 2004)
	2-55	Privacy or Security of Safeguards (JAN 2003)
X	2-60	Stop-Work Order (JAN 2010)
	2-80	Judiciary Property (JAN 2003)
	2-90A	Option to Increased Quantity (APR 2013)
	2-90B	Option to Increased Quantity – Separately Priced Line Item (APR 2013)
	2-95	Material Requirements (JAN 2003)
	2-110	Option to Purchase Equipment (JAN 2003)
	2-115	Terms for Commercial Advance Payment of Purchases (APR 2013)
	2-125	Security for Advance Payment (APR 2013)
	2-130	Energy Efficiency in Energy-Consuming Products (APR 2013)
	2-135	Acquisition of EPEAT®-Registered Personal Computer Products (MAR 2019)
	2-140	Judiciary IT Security Standards (APR 2013)
	3-1	Contractor Use of Mandatory Sources of Products or Services (JUN 2012)
X	3-3	Provisions, Clauses, Terms and Conditions - Small Purchases (APR 2026)

X	3-300	Registration in the System for Award Management (SAM) (OCT 2023)
X	3-305	Payment by Electronic Funds Transfer – System for Award Management (SAM) Registration (APR 2013)
X	3-310	Payment by Electronic Funds Transfer – Other Than System for Award Management (SAM) Registration (APR 2013)
	4-150	Cancellation Under Multi-Year Contracts (JUN 2014)
	5-30	Authorization and Consent (JAN 2003)
	6-10	Deposit of Assets Requirements (APR 2013)
	6-15	Deposit of Assets Instead of Surety Bonds (JAN 2003)
	6-40	Federal, State, and Local Taxes (JAN 2003)
	6-45	Federal, State, and Local Taxes (Noncompetitive Contract) (JAN 2003)
	6-60	Rights in Data – General (JUN 2012)
	6-65	Rights in Data – Special Works (JAN 2010)
	6-75	Rights to Data in an Offer (APR 2013)
	6-80	Rights in Data – Existing Works (JAN 2010)
	6-85	Commercial Computer Software License (APR 2013)
	6-90	Notice and Assistance Regarding Patent and Copyright Infringement (APR 2010)
	6-95	Patent Indemnity (JAN 2010)
	6-110	Deferred Ordering of Technical Data or Computer Software (JUN 2014)
X	7-1	Contract Administration (JAN 2003)
X	7-5	Contracting Officer's Representative (APR 2013)
X	7-15	Observance of Regulations/Standards of Conduct (JAN 2003)
X	7-25	Indemnification (AUG 2004)
X	7-30	Public Use of the Name of the Federal Judiciary (JUN 2014)
X	7-35	Disclosure or Use of Information (APR 2013)
	7-70	Judiciary Property Furnished "As Is" (APR 2013)
	7-80	Competition in Subcontracting (JAN 2003)
X	7-85	Examination of Records (JAN 2003)
	7-95	Contractor Inspection Requirements (JAN 2003)
	7-100A	Limitation of Liability (Products) (JAN 2003)
	7-110	Bankruptcy (JAN 2003)
X	7-115	Availability of Funds (JAN 2003)
X	7-125	Invoices (APR 2011)
X	7-130	Interest (Prompt Payment) (JAN 2003)
X	7-135	Payments (APR 2013)
X	7-140	Discounts for Prompt Payment (JAN 2003)
	7-145	Government Purchase Card (JAN 2003)
X	7-150	Extras (JAN 2003)
	7-160	Limitation on Withholding of Payments (APR 2013)
	7-170	Notice of Intent to Disallow Costs (JAN 2003)
	7-180	Prohibition of Assignment of Claims (JUN 2012)

X	7-185	Changes (APR 2013)
X	7-200	Judiciary Delay of Work (JAN 2003)
X	7-210	Payment for Emergency Closures (APR 2013)
X	7-235	Disputes (JAN 2003)