

# REGISTERING FOR AN INDIVIDUAL PACER ACCOUNT

If you share a PACER account, or do not have one yet, please follow these steps:

- 1 GO TO [pacer.uscourts.gov](http://pacer.uscourts.gov)
- 2 CLICK **Register for an Account** ON THE MENU BAR  
SELECT **PACER - Case Search Only**



- 3 CLICK THE BLUE **Register for a PACER account** BOX  
TOWARDS THE BOTTOM OF THE PAGE

**Register for a PACER account**

- 4 ENTER ALL OF THE REQUIRED INFORMATION  
AS THE User Type , SELECT **ATTORNEY** AND CLICK **Next**  
(\* NON-ATTORNEY USERS WITH PRO SE E-FILEING ACCESS CAN SELECT **INDIVIDUAL** \*)

- 5 CREATE YOUR **Username** AND **Password**  
SET YOUR **Security Questions** AND CLICK **Next**

6 ENTER YOUR PAYMENT INFORMATION AND CLICK [Next](#)

7 READ AND CHECK THE [Acknowledgement of Policies and Procedures](#)  
CLICK [Submit](#)

**PACER - Case Search Only Registration**

**Acknowledgment of Policies and Procedures**

There is no registration fee. However, the Judicial Conference of the United States has established a fee for access to information in PACER. All registered users will be charged as follows:

- Use of the PACER system will generate a \$.10 per-page charge.
- Audio files of court hearings retrieved via PACER will generate a \$2.40 per-file charge.

**Acknowledgment of Policies and Procedures**  
**I understand that:**

- There is a charge for accessing information in PACER. See the Fee Information section above. PACER provides electronic access to case information in U.S. federal courts. By registering for a PACER account, I assume responsibility for all fees incurred through the usage of this account.
- Certain accounts may be designated, under Judicial Conference policy, as exempt

[Click here to download a printable version of the Policies and Procedures](#)

**\* Required Information**

Click here to acknowledge you have read and understand the policies and procedures listed above. \*

If you did not complete the CREDIT CARD INFORMATION, you will receive instructions at the address entered on the personal information page with your activation code by US Mail in 7-10 business days. If you have any questions, call the PACER Service Center at (800) 676-6856.

[Submit](#) [Back](#) [Reset](#) [Cancel](#)

8 YOU WILL RECEIVE A CONFIRMATION PAGE

**PACER - Case Search Only Registration**

**Thank you for registering with the PACER Service Center!**

Thank you for registering.

FOR ANY REGISTRATION QUESTIONS, CONTACT PACER  
(800) 676-6856